

Tuesday 17 March 2020, 1500 NZDT

COVID-19 UPDATE #1 | PREPAREDNESS INITIATIVES

As the Covid-19 situation gathers pace, we have stepped up our approach to the risks we are facing.

We have a range of responsibilities – to clients, to staff, to shareholders, to suppliers and to the community. We are working hard to strike the right balance between these responsibilities.

Here is a summary of what we have done so far:

- Assured clients that our supply chains are robust and intact
- Advised key suppliers of our Covid-19 initiatives and their obligations
- Implemented international and domestic work travel bans
- Reduced site visits to essential visitors only
- Instigated more rigorous cleaning and hygiene procedures
- Implemented a no-contact policy

We have a number of further initiatives being worked on regarding prevention, and we are also gearing up for essential staff to work from home in the case of self-isolation or if schools close.

Our Account Management and Customer Action Teams are all available via phone, email and videoconference. Our Account Managers are also available for local in-person visits where deemed essential. We will work closely with you, our valued clients, to adapt to your needs in this changing environment.

Do feel free to contact myself or one of the Hally team if you would like to discuss any more specific concerns you may have. Thank you for your continued support of our business – it is greatly appreciated.

A handwritten signature in black ink that reads "Anne-Marie".

Anne-Marie Sutton
Group General Manager
+64 274 952 917
anne-marie.sutton@hally.co.nz